

COVID-19 NOTIFICATION PROCESS

Some of the following steps happen simultaneously.

1 POSITIVE RESULT

Public Health receives a positive result from a school-aged child or school staff member.



2 PUBLIC HEALTH CONTACTS THOSE WITH POSITIVE TEST RESULTS

Public Health contacts the parent/guardian and child or staff member to determine if they were in school during the infectious period.



3 CONTACT TRACING

Public Health notifies close contacts (which may include other students or staff) and provides direction.



4 PUBLIC HEALTH NOTIFIES MB EDUCATION

Public Health notifies MB Education of the positive test result.

5 MB EDUCATION NOTIFIES SUPERINTENDENT

Officials from Manitoba Education notifies the Superintendent of Western School Division.



6 PUBLIC HEALTH NOTIFIES PRINCIPAL

Public Health notifies the Principal of the affected school to verify the potential exposures/close contacts during the infectious period.

7 PUBLIC HEALTH SENDS LETTER

Public Health emails a letter to the school to distribute to all parents/guardians to inform them that a confirmed case was identified and what action is required.



8 WSD SENDS LETTER

Western School Division sends a letter to the Principal to share with the school community.

9 PUBLIC HEALTH NOTIFIES THE GENERAL PUBLIC

Public Health issues public notifications to news and media outlets.



WESTERN
School Division
Morden, Manitoba

*"Rooted In Caring;
Committed to Learning"*

